



WHITESBORO TEXAS

Dear Perspective Candidate:

Thank you for your consideration in offering your services to the citizens of the City of Whitesboro by applying for a place on the ballot for this year's election to be held Saturday, May 4, 2024. This is an informational letter to aid you in your application for public office. The 2024 Municipal Election will be to elect three aldermen for a two-year term and one alderman for a special one-year term. Enclosed you will find an Application for a Place on the General Election Ballot and the Appointment of Campaign Treasurer form and instructions. Both of these documents must be filed with the City Secretary no later than 5:00 p.m. on February 16, 2024. The drawing for the candidate order for ballot placement will be held on February 22, 2024 at 10:00 a.m.

You can find the following forms and instructions online at:

[Elections Form Index \(state.tx.us\)](https://www.sos.state.tx.us/elections/forms/pol-sub/index.shtml#chapter-2) or

<https://www.sos.state.tx.us/elections/forms/pol-sub/index.shtml#chapter-2>

or on the City Secretary page of the city website

- Application for a Place on the General Election Ballot
 - All candidates must file this notarized application with the City Secretary
- Appointment of Campaign Treasurer and Instructions
 - All candidates must file this appointment with the City Secretary (you may appoint yourself)
- Fair Campaign Practices Act
 - Filing this form is optional
- Campaign Finance Report and Instructions
 - If less than \$500 is received or spent by a candidate this form does not have to be filed.
- Designation of Final Report and Instructions

To be eligible for a city office, a candidate must:

1. Be a United States citizen;
2. Be 18 years of age or older on the first day of the term to be filled at the election;
3. Have not been determined mentally incompetent by a final judgment of a court;
4. Have not been finally convicted of a felony from which the person has not been pardoned or otherwise released from the resulting disabilities;
5. Must be a registered voter;

P.O. Box 340
Whitesboro, Texas 76273
903-564-3311

6. For an Alderman, have resided continuously in the state for 12 months and in the city for 6 months immediately preceding the date of the election.
7. For a Mayor, have resided continuously in the state for 12 months and in the city for 12 months immediately preceding the date of the election.

If you have any questions regarding your candidacy, you may call the Secretary of State office, Election Division at 1-800-252-8683 or visit their website at www.sos.state.tx.us/elections.

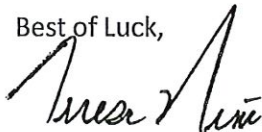
Questions regarding regulations of political funds and campaigns shall be addressed to the Texas Ethics Commission at 1-800-325-8506.

Important Dates to Remember:

- | | |
|---------------------|--|
| ➤ January 17, 2024 | First day a candidate may file for a place on the ballot |
| ➤ February 16, 2024 | Last day a candidate may file for a place on the ballot |
| ➤ February 22, 2024 | Drawing for a place on the ballot |
| ➤ February 23, 2024 | Last day to withdraw your candidacy |
| ➤ April 22, 2024 | Early Voting Begins at City Hall |
| ➤ April 30, 2024 | Early Voting Ends at City Hall |
| ➤ May 4, 2024 | Election Day at City Hall |

Remember: We are here for questions but it is your responsibility to ensure you are filing the correct forms and you are filing them before the deadline. All information on these forms are subject to the Texas Public Information Act; except your driver's license, social security number, and birthdate.

Best of Luck,



Teresa Nino

APPLICATION FOR A PLACE ON THE GENERAL ELECTION BALLOT FOR AN INDEPENDENT CANDIDATE

ALL INFORMATION IS REQUIRED TO BE PROVIDED UNLESS INDICATED AS OPTIONAL¹ Failure to provide required information may result in rejection of application.

APPLICATION FOR A PLACE ON THE <u>May 4, 2024</u> GENERAL ELECTION BALLOT					
TO: Secretary of State/County Judge (date of election) I request that my name be placed on the above-named official ballot as a candidate for the office indicated below.					
OFFICE SOUGHT (Include any place number or other distinguishing number, if any.)				INDICATE TERM <input type="checkbox"/> FULL <input type="checkbox"/> UNEXPIRED	
FULL NAME (First, Middle, Last)			PRINT NAME AS YOU WANT IT TO APPEAR ON THE BALLOT*		
PERMANENT RESIDENCE ADDRESS (Do not include a P.O. Box or Rural Route. If you do not have a residence address, describe location of residence.)			PUBLIC MAILING ADDRESS (Optional) (Address for which you receive campaign related correspondence, if available.)		
CITY	STATE	ZIP	CITY	STATE	ZIP
PUBLIC EMAIL ADDRESS (Optional) (Address for which you receive campaign related emails, if available.)		OCCUPATION (Do not leave blank)		DATE OF BIRTH / /	VOTER REGISTRATION VOID NUMBER ² (Optional)
TELEPHONE CONTACT INFORMATION (Optional) Home: Office: Cell:					
FELONY CONVICTION STATUS (You MUST check one)		LENGTH OF CONTINUOUS RESIDENCE AS OF DATE THIS APPLICATION WAS SWORN			
<input type="checkbox"/> I have not been finally convicted of a felony. <input type="checkbox"/> I have been finally convicted of a felony, but I have been pardoned or otherwise released from the resulting disabilities of that felony conviction and I have provided proof of this fact with the submission of this application. ³		IN THE STATE OF TEXAS ____ year(s) ____ month(s)		IN TERRITORY/DISTRICT/PRECINCT FROM WHICH THE OFFICE SOUGHT IS ELECTED ____ year(s) ____ month(s)	
*If using a nickname as part of your name to appear on the ballot, you are also signing and swearing to the following statements: "I further swear that my nickname does not constitute a slogan or contain a title, nor does it indicate a political, economic, social, or religious view or affiliation. I have been commonly known by this nickname for at least three years prior to this election." Please review Sections 52.031, 52.032 and 52.033 of the Texas Election Code regarding the rules for how names may be listed on the official ballot.					
Before me, the undersigned authority, on this day personally appeared (name of candidate) _____, who being by me here and now duly sworn, upon oath says: "I, (name of candidate) _____, of _____ County, Texas, being a candidate for the office of _____, swear that I will support and defend the Constitution and laws of the United States and of the State of Texas. I am a citizen of the United States eligible to hold such office under the constitution and laws of this state. I have not been determined by a final judgment of a court exercising probate jurisdiction to be totally mentally incapacitated or partially mentally incapacitated without the right to vote. I am aware of the nepotism law, Chapter 573, Government Code. I am aware that I must disclose any prior felony conviction, and if so convicted, must provide proof that I have been pardoned or otherwise released from the resulting disabilities of any such final felony conviction. I am aware that knowingly providing false information on the application regarding my possible felony conviction status constitutes a Class B misdemeanor. I further swear that the foregoing statements included in my application are in all things true and correct."					
X _____ SIGNATURE OF CANDIDATE					
Sworn to and subscribed before me this the ____ day of _____, by _____, by _____ (name of candidate)					
Signature of Officer Authorized to Administer Oath ⁴			Printed Name of Officer Authorized to Administer Oath		
Title of Officer Authorized to Administer Oath			Notarial or Official Seal		
TO BE COMPLETED BY FILING OFFICER:					
This document and a nominating petition of ____ pages received. <input type="checkbox"/> Voter Registration Status Verified					
____/____/____ (See Section 1.007)					
Date Received		Date Accepted		Signature of Filing Officer or Designee	

INSTRUCTIONS

An independent candidate must submit an application for a place on the ballot in the General Election for State and County Officers. The application must be filed with the Secretary of State for a statewide or district office; or the county judge, for a county or precinct office.

In order for an independent candidate to make an application for a place on the ballot for the General Election for State and County Officers, he or she had to file a Declaration of Intent as set forth in Section 142.002, Texas Election Code.

This candidate application must be accompanied by a petition that satisfies the requirements prescribed by Section 142.007, Texas Election Code.

If you have questions about the application, please contact the Secretary of State's Elections Division at 800-252-8683.

FILING DEADLINE

An application for a place on the ballot must be filed not later than 5:00 p.m. of the 30th day after runoff primary election day, except as provided by Section 202.007, Texas Election Code.

NEPOTISM LAW

The candidate must sign this statement indicating his awareness of the nepotism law. When a candidate signs the application, it is an acknowledgment that the candidate is aware of the nepotism law. The nepotism prohibitions of Chapter 573, Government Code, are summarized below:

No officer may appoint, or vote for or confirm the appointment or employment of any person related within the second degree by affinity (marriage) or the third degree by consanguinity (blood) to the officer, or to any other member of the governing body or court on which the officer serves when the compensation of that person is to be paid out of public funds or fees of office. However, nothing in the law prevents the appointment, voting for, or confirmation of anyone who has been continuously employed in the office or employment for the following period prior to the election or appointment of the officer or member related to the employee in the prohibited degree: one year, if the officer or member is elected at the General Election for State and County Officers.

No candidate may take action to influence an employee of the office to which the candidate is seeking election or an employee or officer of the governmental body to which the candidate is seeking election regarding the appointment or employment of a person related to the candidate in a prohibited degree as noted above. This prohibition does not apply to a candidate's actions with respect to a bona fide class or category of employees or prospective employees.

FOOTNOTES

¹An application for a place on the ballot, including any accompanying petition, is public information immediately on its filing. (Section 141.035, Texas Election Code)

²Inclusion of a candidate's VUID is optional. However, many candidates are required to be registered voters in the territory from which the office is elected at the time of the filing deadline. Please visit the Elections Division of the Secretary of State's website for additional information.

³Proof of release from the resulting disabilities of a felony conviction would include proof of judicial clemency under Texas Code of Criminal Procedure 42A.701, proof of executive pardon under Texas Code of Criminal Procedure 48.01, or proof of a restoration of rights under Texas Code of Criminal Procedure 48.05. (Texas Attorney General Opinion KP-0251)

One of the following documents must be submitted with this application.

Judicial Clemency under Texas Code of Criminal Procedure 42A.701

Executive Pardon under Texas Code of Criminal Procedure 48.01

Restoration of Rights under Texas Code of Criminal Procedure 48.05

⁴All oaths, affidavits, or affirmations made within this State may be administered and a certificate of the fact given by a judge, clerk, or commissioner of any court of record, a notary public, a justice of the peace, and the Secretary of State of Texas. See Chapter 602 of the Texas Government Code for the complete list of persons authorized to administer oaths.

APPOINTMENT OF A CAMPAIGN TREASURER BY A CANDIDATE

FORM CTA
PG 1

See CTA Instruction Guide for detailed instructions.

1 Total pages filed:

2 CANDIDATE NAME	MS / MRS / MR	FIRST	MI	OFFICE USE ONLY		
	NICKNAME	LAST	SUFFIX			
3 CANDIDATE MAILING ADDRESS	ADDRESS / PO BOX; APT / SUITE #; CITY; STATE; ZIP CODE			Filer ID #		
				Date Received		
4 CANDIDATE PHONE	AREA CODE	PHONE NUMBER	EXTENSION	Date Hand-delivered or Postmarked		
	()			Receipt #	Amount \$	
5 OFFICE HELD (if any)				Date Processed		
6 OFFICE SOUGHT (if known)				Date Imaged		
7 CAMPAIGN TREASURER NAME	MS/MRS/MR	FIRST	MI	NICKNAME	LAST	SUFFIX
8 CAMPAIGN TREASURER STREET ADDRESS (residence or business)	STREET ADDRESS; APT / SUITE #; CITY; STATE; ZIP CODE					
9 CAMPAIGN TREASURER PHONE	AREA CODE	PHONE NUMBER	EXTENSION			
	()					
10 CANDIDATE SIGNATURE	<p>I am aware of the Nepotism Law, Chapter 573 of the Texas Government Code.</p> <p>I am aware of my responsibility to file timely reports as required by title 15 of the Election Code.</p> <p>I am aware of the restrictions in title 15 of the Election Code on contributions from corporations and labor organizations.</p> <p>_____ Signature of Candidate</p> <p>_____ Date Signed</p>					

GO TO PAGE 2

CANDIDATE MODIFIED REPORTING DECLARATION

FORM CTA
PG 2

11 CANDIDATE
NAME

12 MODIFIED
REPORTING
DECLARATION

COMPLETE THIS SECTION ONLY IF YOU ARE CHOOSING MODIFIED REPORTING

•• This declaration must be filed no later than the 30th day before
the first election to which the declaration applies. ••

•• The modified reporting option is valid for one election cycle only. ••
(An election cycle includes a primary election, a general election, and any related runoffs.)

•• Candidates for the office of state chair of a political party
may NOT choose modified reporting. ••

I do not intend to accept more than \$1,080 in political contributions or
make more than \$1,080 in political expenditures (excluding filing
fees) in connection with any future election within the election
cycle. I understand that if either one of those limits is exceeded, I
will be required to file pre-election reports and, if necessary, a
runoff report.

Year of election(s) or election cycle to
which declaration applies

Signature of Candidate

This appointment is effective on the date it is filed with the appropriate filing authority.

TEC Filers may send this form to the TEC electronically at treasappoint@ethics.state.tx.us
or mail to

Texas Ethics Commission
P.O. Box 12070
Austin, TX 78711-2070

**Non-TEC Filers must file this form with the local filing authority
DO NOT SEND TO TEC**

For more information about where to file go to:
<https://www.ethics.state.tx.us/filinginfo/QuickFileAReport.php>

Public Access Option Form
Texas Government Code Section 552.024

This form should be completed and signed by the employees no later than the 14th day after the date of employment, the public official is elected or appointed, or a former employee or official ends employment or service.

Printed Name

The Public Information Act allows employees, public officials and former employees and officials to elect whether to keep certain information about them confidential. Unless you choose to keep it confidential, the following information about you may be subject to public release if requested under the Texas Public Information Act.

Please indicate whether you wish to allow public release of the following information.

	PUBLIC ACCESS?	
	(NO)	(YES)
Home Address		
Home Telephone Number		
Social Security Number		
Emergency Contact Information		
Information that reveals whether you have family members		

Signature

Date

This form will be retained in the Central Office as a permanent record. The information may be changed at any time upon request by the individual named above.